



CRETE-MONEE SCHOOL DISTRICT 201-U
District Fee Waiver/Reduction
New Family - Application Process
2017 – 2018 School Year

Effective with the 2017-2018 School Year, Crete-Monee School District 201-U parents seeking financial assistance must complete the attached application and provide required documentation stated below. **Application must be submitted within 30 days of students' start date.** Applications will be reviewed by District Administration and a response will be sent within thirty (30) days of receipt of the completed application.

Documentation Required:

- A complete application for Fee Waiver/Reduction (on back)
- **Page 1 of Form 1040, 1040A, 1040EZ – 2016 Federal Income Tax Return** with either (a) the F8879 IRS E-file signature authorization or (b) page 2 of the Form with appropriate signatures.
OR
- **If no return was filed, a Verification of Nonfiling must be provided to obtain a Verification of Nonfiling, complete Form 4506-T and submit it directly to the IRS.** Copies of Form 4506-T are available during registration, on the district website, or via the IRS website. Upon receipt of your IRS transcripts, it is your responsibility to submit that information within 10 business days to the Administration Office located 1500 Sangamon Street, Crete, IL 60417. You will also be required to submit a notarized affidavit attesting to the number of family members in the household and that there is no income in the household.

The Application for Fee Waiver **will not** affect the process of applying for free or reduced meals through the National School Lunch Program. A separate application is still **required** for free or reduced meals. Lunch applications are located at Crete Monee High School – Food Service Department.

Questions or concerns may be directed to the Business Office at 708.367.8320 or via email at feewaivers@cm201u.org.

Yours in Education,

(TURN OVER)

Crete-Monee School District 201-U 2017-2018 Application for Fee Waiver/Reduction

Parent/Guardian Name (please print) _____

Last Name

First Name

Student's Name (please print)

School

Student's Name (please print)

School

Student's Name (please print)

School

Student's Name (please print)

School

Student's Name (please print)

School

Student's Name (please print)

School

Please list **all household members** and **gross income (before deductions)** – You must state how much and how often (weekly, every two weeks, twice a month, monthly, yearly)

Names of ALL Household Members	Last Four Digits of Social Security Number	Gross Income from ALL Sources (before deductions)	
		Amount	How Often
	XXX-XX-	\$ -	
	XXX-XX-	\$ -	
	XXX-XX-	\$ -	
	XXX-XX-	\$ -	
	XXX-XX-	\$ -	

Crete-Monee School District 201-U also requires the following information be submitted:

Page 1 of Form 1040, 1040A, 1040EZ – 2016 Federal Income Tax Return with either (a) the electronic filing certificate or (b) page 2 of the Form with appropriate signatures.

OR

An IRS issued Verification of Non-filing (see instructions on other side of this page) and a notarized affidavit attesting to the number of family members in the household and that there is no income in the household.

I have reviewed the District's policy and understand that supplying false information to obtain a fee waiver is a Class 4 felony (IRS Ch. 38, para. 17-6). Further, I attest that the statements made herein are true and correct.

Signature of Parent/Guardian _____ Date: _____

Printed Name of Parent/Guardian: _____

Address: _____ City, ZIP: _____

Phone: _____ Email Address: _____

FOR OFFICE USE ONLY:

Total **annual** Income: _____

Household size: _____

Eligibility Determination (circle one)

W

R

D